**Little Beaver Conservation District**

**Minutes: June 7th, 2017**

**USDA Building 4:30 pm**

**Came to Order:** 4:30 pm

**Present:** Keith Rustad, Roddy Rost, Melissa Foster, Sarafina Claeys, Quentin Burdick, Fred Houzvicka, Ann Fischer, Dirk O’Connor.

* Roddy Rost moved to excuse Kodie Olsen from the meeting. Keith Rustad 2nd the motion. Motion passed.

**Minutes:**

* Minutes from the May 3rd, 2017 meeting to be approved. Attached.
  + Minutes approved as read.

**Financial Information:** All information is based on amounts prior to deposits & bills being paid. Current as of 06/01/2017 Changes from 06/02/17 to 06/07/17 will be recorded in **BOLD.**

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| BANK/CASH BALANCES |
| Bank of Baker $ 5,157.11 |
| Federal Credit Union $ 51,830.45 |
| Wells Fargo $ 46.54 |
| Petty Cash $ 60.93 |
| **TOTAL: $ 57,095.03** |

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| ***INCOME*** | ***INCOME*** |
| **BANK OF BAKER** | **PETTY CASH** |
| $1,941.82 DEPOSIT 5/15- Eastern Plains Resource CDA | $ 20.00 5/15 DEPOSIT-Map Sales |
| $50.00 DEPOSIT 5/15-Bank of Baker Sponsor for S2S | $ 210.25 5/22 DEPOSIT-Tree Sales |
| $500.00 DEPOSIT 5/15- Drill Rental | $ 35.00 5/22 DEPOSIT-Map Sales |
| $388.50 DEPOSIT 5/17- Drill Rental + Trees | $ 6.00 5/25 DEPOSIT-Tree Sales |
| $1,686.80 DEPSOIT 5/26- Tree Sales |  |
| $630.00 DEPSOT 5/26- Tree Sales | **WELLS FARGO** |
| **$751.26 DEPOSIT 6/05-Drill rental & Tree Sales** | $ 550.00 LBCD- TRANSFER from Bank of Baker |
| **$1,884.00 DEPOSIT 6/05- Drill Rental** | **FEDERAL CREDIT UNION** |
| **GRAND TOTAL INCOME: $ 8,653.63** | $ N/A |

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| ***EXPENSES*** | ***EXPENSES*** |
| **BANK OF BAKER** | **PETTY CASH** |
| $ 687.50 #2767 Sew What- T-shirts for 6th Grade Conservation Day | $ 37.00 5/17 Mike Gunderson- Lifted Drill & repaired hydraulics |
| $ 1,007.00 #2768 Bowman/Slope CD- Trees | $ 19.60 5/17 Postmaster- Stamps |
| $ 79.49 #2769 Schumacher’s Nursery- Trees | $ 3.99 5/18 Runnings-Duct tape for Drill |
| $ 68.50 #2770 MDU- Tree shed electric | $200.00 5/26 TRANSFER TO WELLS FARGO |
| $ 108.11 #2771 City of Baker- Tree shed- Water, Garbage |  |
| $ 56.00 #2772 Baker Public Schools- Volunteer lunches | **WELLS FARGO** |
| $ 960.94 OL USA 941 Tax Payment 6/01/2017 | $ 40.25 5/09 FUOC-Cenex- DEBIT PURCHASE-fuel, tree planting |
| $ 2520.53 #2773 Employee Wages | $ 10.00 BankCard Fee- Monthly Balance below $500.00 |
| $ 150.00 #2774 Employee IRA | $ 53.33 5/16- Walmart- DEBIT PURCHASE– Conservation Day |
| $ 250.00 #2775 Employee Health Stipend | $ 10.00 5/16- Dollar Tree- DEBIT PURCHASE-Conservation Day |
| $110.83 #2776 Big Sioux Nursery- Ponderosa Pine | $ 6.96 5/19-Reynolds-DEBIT PURCHASE-Conservation Day |
| **$70.00 #2777 Mike Gunderson- Tractor Use-Fabric/Tree** | $ 22.05 5/19-Ace Hardware-DEBIT PURCHASE-Conservation Day |
|  | $ 15.96 5/20-Reynolds-DEBIT PURCHASE-Tree Supplies |
|  | $25.00 5/23-J&A Mini Store-DEBIT PURCHASE-fuel-tree |
|  | **$3.75 5/25- Bankcard Fee** |
| **TOTAL EXPENSES: $ 6,535.79** | **$10.00 5/25- Bankcard Fee- Balance under $500 average** |

* Melissa Foster motioned to accept the financial report and pay the bills. Dirk O’Connor 2nd the motion. Motion passed.

**Old Business:**

***Property exchange with Cenex***

* Review Land Exchange Agreement DRAFT from the county attorney. LOMA from FUOC-Cenex.
  + Cenex board members present: Dale Buerkle, Shaun Wiseman, Greg Gunderson, Steve Schweigert, and Travis Mashak.
  + Board reviewed the draft agreement. Moving the cooling equipment under amendment 11 should be changed to be Cenex responsibility. The board would like to have 2 20’ doors and willing to cover the additional cost for this improvement. Any changes/improvements that are above like for like the district would like to have prior agreed upon approval by both parties prior to the change occurring. Add to the agreement gravel floor in and around the building. District board would like to have all members sign the agreement. Travis, Cenex Manager would like insurance company information to file the LOMA for the Erikson lot to take the property out of the flood plain. Draft changes to be submitted to Darcy. Cenex would like to have the agreement signed prior to the July business meeting.
* Public Comment
  + None.

**New Business:**

***State Water Rights Public Notice***

* Connor Beach has applied for state water rights for use of sprinkler irrigation and stock water. Application # 39FJ 30109703
* Date for objections to the application: June 26th, 2017
  + Board reviewed the request for the original proposal for Water Reservations, the project wasn’t recommended by the board. No objections from the board.
* Public Comment
  + None.

***Permissive Levy Public meeting in July***

* Reevaluate budget and request, public opinion.
  + Board approved moving the July business meeting to July 12th at 5pm. The Permissive Levy Public meeting will be held on the same day, July 12th at 4:30pm. Budget and permissive levy request will be discussed at this time.
* Public Comment
  + None.

***MACD & SWCDM Mailings/Updates***

* Mailings will be available for review. Upcoming Admin Training in Helena. Ag in Montana Schools dissolved.
  + Administrator will not be able to attend the SWAT training in Helena. Additional mailings/updates were presented.
* Public Comment
  + None.

***Range Walk/Tour July 31st***

* Cows eat weeds, cover crop, electric fencing demo, pollinator field.
  + To be held on July 31st and feature ranches, Todd Barkley, O’Connor Family and Bohle Family. Tissue samples from plants that will be viewed (bale grazed vs not bale grazed) would be beneficial information for producers. Ward Labs can perform the tissue samples, approx.$15.00 each and totaling $100.00.
    - Dirk O’Connor motioned to take tissue samples from bale grazed and not bale grazed forages for the tour/range walk. Melissa Foster 2nd the motion. Motion passed.
  + The tour will start with registration at the Fairgrounds. Cost per producer to be determined. Lunch will be served at South Sandstone. Board suggested charging enough to cover the cost of the meal, $10.00 per producer. Some interest from producers about identifying native rangeland grasses and plants.
    - Dirk O’Connor motioned to purchase 15 “Grassland Plants of South Dakota and the Northern Great Plains” books to have for sale at the office. Mark up the books to cover shipping costs and not undercut other businesses selling the books.
* Public Comment
  + None.

***NRCS Update***

* Ann Fischer to present Annual Civil Rights and Equal Opportunities Review.
  + Fall Soil Health Bus tour scheduled for September 12th-14th. NRCS working on CSP contracts, EQUIP contracts. Soil sampling for Solvita testing. Ann may be teleworking on and off for the next few weeks.
* Public Comment
  + None.

**Public Comment on those items not on the agenda but within our jurisdiction.**

**Other Business**

**Next Monthly Meeting:** July 12th, 2017 5:00pm

**Meeting Adjourned:** 6:40 pm